



Patient Participation Group

Meeting held at Long Bennington Village Hall

Wednesday 25th March 2026 at 10.00am.

Attendees: Andy Taylor, Chair (AT), Jane Evans (JE), Dr Peter Watson (PW), Eileen Ross (ER), Nicola Bland (NB), John Leighton (JohnL), Keith Bowers (KB), Lizzie Kay-Stott (LKS), Kate Fisher (KS), Jeanne Lambert (JanL), Michelle Gilbert (MG) and Vikky Akinyemi (VA)

1. Apologies for absence:

- Simon Bray (SB), and Natasha Haggerty (NH)
- AT suggested and it was agreed that he would contact Natasha.
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2. Approval of minutes of previous meeting held 25th February 2026 – agreed as a true and accurate record.

3. Matters arising.

- Remaining PPG member bio to be sent to Vikky
- Patient engagement session – format and date of next session to be established. It was suggested this could be organised via a Foston Neighbours lunch. LKS to explore and agreed dates with ER.
- Well-being walks – members to approach The Reindeer once reopened to discuss availability of refreshments following the walks. KB/JL/JE
- It was reported that no further funding applications can be considered this year by the Co-op. AT confirmed that the agreed funding from BNA has been increased from £1000 to £2000 over 2 years. Thanks, expressed to Martin Wright, Parish Clerk.
- PPG bank account – Financial Rules and PPG Banking Resolution (circulated prior to the meeting) were approved. KB was approved as third signatory and AT is to ask SB to approach Debbie Starr to see if she would audit/verify the PPG accounts.
- Foston Neighbours DBS checks – ER confirmed a one-off payment of £49.00 can be paid and then checks for individuals will cost £9.50. It was suggested and agreed to submit the application in the name of the PPG. ER and SB to take forward.

4. Well-being walk update.

- A good attendance for the last walk was confirmed. It was confirmed that the next walk is Wednesday 1st April and an away walk in Marston is planned for 15th April. It was confirmed there is a Co-op organised volunteer celebration day in May at Stubton Hall. JL, KB and Helen Bowers will be attending.



5. DNA's.

- February had 101 patients not attending appointments.

6. Outstanding member bio forms.

- See matters arising.

7. Outstanding Annual Declaration forms.

- Outstanding forms to be completed and returned to Vikky. JanL/SB/NH

8. Home Visit support.

- It was reported that one of the patients visited has sadly passed away quite suddenly.
- A new patient has been identified for possibly benefiting from home visits.

9. Dementia Group Support.

- Planning for the whole year has been completed.

10. Foston Neighbours.

- It was reported that the breakfast club, coffee mornings and lunches continue to be successful.
- Photos from a file donated to Long Bennington Parish Council by the Local History Society are to be used with the Memory Group.
- Using extracts from the video of the opening of the LB village hall is to be investigated for use in the waiting area. SB/LKS

11. PPG AGM.

- Annual Report from the Chair was circulated prior to the meeting. No comment.

12. Dementia Funding.

- See Matters Arising

13. PPG Bank Account.

- See Matters Arising.

14. Development Update.

- It was confirmed the new clinical room is being used by the ANP and GPs and the new health kiosk is being used. The spring covid boosters will be administered from the kiosk – dates TBC
- The dispensary has been improved significantly and the new hatch in the waiting area is ready and now subject to building regs sign-off. Following approval, a new sliding door will be installed before it is fully functional.
- LKS advised that the contractors have all been outstanding.

15. Any other business:

- JE gave apologies for next meeting due to holiday and KF agreed to take minutes at the April meeting.
- MG suggested that PPG forward planning is added to the next agenda.



- NB advised that leaflets from various charities/organisations can be purchased for inclusion in the Dementia Folder and it was agreed for this to be investigated. NB
- ER agreed that the Long Bennington Tea and Chat gatherings could be a source of support for potential Long Bennington lunch groups etc. The next event is to be attended by ER.
- LKS advised that a planning application for 69 social houses has been submitted to SKDC and this could impact the Medical Centre.
- AT suggested that the VH could be used for future meetings.

Meeting closed 11.02am

DONM: Wednesday 22nd April 2026 at 10.00am.

Actions:

1. AT agreed to contact NH for courtesy well-being purposes. AT
2. Final bio form to be submitted to VA. ER
3. Patient engagement session – liaison with ER re dates to establish session at Foston Neighbours lunch. LKS/ER
4. Well-being walks – members to approach The Reindeer once reopened to discuss availability of refreshments following the walks. KB/JL/JE
5. PPG bank account – opening of a new a new account in progress with KB as third signatory. SB/MG
6. PPG bank account - approach Debbie Starr to ask if she would audit/verify the PPG accounts. AT/SB
7. Foston Neighbours DBS checks – application/registration in the name of the PPG to be submitted. ER/SB
8. Outstanding Annual Declaration Forms to be completed and returned to Vikky. JanL/SB/NH
9. Establish if snippets of the video of the LB Village Hall opening can be used in the waiting area. LKS/SB
10. Dates of the spring boosters to be communicated, with support from PPG members sought. LKS
11. Add PPG forward planning to the next agenda. VA
12. Investigate the costs of leaflets for the Dementia Folder. NB
13. Long Bennington Tea and Chat to be attended to establish if anyone might be interested in taking forward a Long Bennington lunches initiative. ER

Following the meeting AT and JE discussed Rotary Club fundraising, in particular, the Party in the Park on 4th July. It was agreed that this should be added to the next agenda to discuss whether the PPG should approach Rotary to request a donation from the funds raised. VA