



## **Patient Participation Group**

**Meeting held at Long Bennington Medical Centre**

**Wednesday 22<sup>nd</sup> April 2026 10.00am.**

**Attendees:** Andy Taylor, Chair (AT), Dr Peter Watson (PW), Eileen Ross (ER), Nicola Bland (NB), John Leighton (JohnL), Keith Bowers (KB), Kate Fisher (KF), Jeanne Lambert (JanL), Michelle Gilbert (MG) and Vikky Akinyemi (VA)

**1. Apologies for absence:**

Jane Evans (JE)  
Lizzie Kay-Stott (LKS)  
Simon Bray (SB)  
Natasha Haggerty (NH)

**2. Approval of minutes of previous meeting held 25<sup>th</sup> March 2026 – agreed as a true and accurate record.**

**3. Matters arising.**

Constitution to be amended, PPG members to be granted permission to be absent from meetings in extenuating circumstances.  
Patient engagement session – ER awaiting contact with LKS. Invitation to attend the Foston lunch on 08/05 or 12/06.

**4. Well-being walk update.**

A good attendance for the last walk.  
Well-being walk refreshments – carried forward JE

**5. DNA's.**

March had 90 patients not attending appointments. Clarification on what constitutes a DNA

**6. Outstanding member bio forms.**

One outstanding, all others now received.

**7. Outstanding Annual Declaration forms.**

Agreed all PPG members should have a DBS to allow for flexibility in roles.  
All received. However, a question arose as to whether these are required if all members have a DBS and subscribe to the update service.

**8. Home Visit support.**

Verbal update provided.

**9. Dementia Group Support.**

Verbal update provided.



**10. Foston Neighbours.**

AGM Saturday 25<sup>th</sup> April 2026.

Photos from a file donated to Long Bennington Parish Council by the Local History Society are to be used with the Memory Group.

ER shared information re: safeguarding conference with the group

**11. Dementia Funding.**

Funding of £2K received from Lincoln charity BNA and currently held in the Parish Council's bank account pending setting up of a new bank account for PPG.

Free, sample leaflets waiting to be received.

**12. PPG Bank Account**

Set up in process.

**13. Covid Clinic**

Members thanked by LBMC for volunteering to support these clinics, well attended and well run. Further sessions will take place in May.

200 completed, and a further 400 to be administered. 4 DNA's to date

**14. Any other business:**

KF gave apologies for next meeting due to holiday.

Long Bennington lunch initiative, no interest. ER will call Rotary to request help/support.

Annual Parish Meeting at LB VH 11/05.

Meeting closed 11.07am

**DONM:** Wednesday 27<sup>th</sup> May 2026 at 10.00am.

**Actions:**

Constitution amendment. VA

Source an auditor. JL/AT

LKS to contact ER re: Foston Neighbours lunch invitation.

AT to contact Jim Coldfield for further information re: DBS for PPG members.

Well being walks refreshments to be carried to next meeting. JE

Using extracts from the video of the opening of the LB village hall is to be investigated for use in the waiting area. SB/LKS

Check requirement for DBS self-declaration if members are signed up to the Update Service. VA

Forward Planning, carried to next meeting.

Contact Rotary for support with LB lunch initiative. ER