



Patient Participation Group

Meeting held at Long Bennington Medical Centre

Wednesday 26th August 2026 at 10.00am.

Attendees: Andy Taylor, Chair (AT), Jane Evans (JE), Nicola Bland (NB), John Leighton (JohnL), Jeanne Lambert (JanL), Simon Bray (SB), Keith Bowers (KB), Michelle Gilbert (MG), Kate Fisher (KF), Eileen Ross (ER) and Dr Peter Watson (PW)

1. Apologies for absence:

- Lizzie Kay-Stott (LKS) and Natasha Haggerty (NH). Apologies accepted.

2. Approval of minutes of previous meeting held 22nd July 2026 – agreed as a true and accurate record.

3. Matters arising

Considering the use of the video of the LB village hall opening is being investigated. It was agreed not to proceed given editing issues etc.

Auditor for PPG accounts - this remains an action point. Action JE

Well-being Walks – to approach The Reindeer or The Royal Oak at the end of the summer to discuss availability of refreshments following the walks. This matter is still outstanding and remains an action point. JE/KB/JL

Feedback on the General Practice Patient Survey. LKS offered to share the information. It was agreed to carry this item forward given the absence

of LKS

4. Surgery updates.

It was confirmed that Sandra, a new full-time member of staff, has started and will be representing the neighbourhood team.

The flu clinic has been rescheduled following issues having to unexpectedly find an alternative supplier of the vaccine. The date is now 17th

October and
support on the day.

MG, KB, ER, AT, JE and KF advised they are available to

It was confirmed that the Macmillan Coffee Morning is to take place on 25th September between 10.00am and 12.00pm. AT, JE, JanL and MG availability to help. Sandra is to liaise with AT with further agreed to contact Lu Baker at 62 asking for a cake

confirmed
details etc. JE
donation.



5. Well-being Walks update.

Walks have been taking place, continue to be well attended and the next one is next Wednesday.

KB referred to recent first aid training and the purchase of some additional items, for the first aid kit carried on walks, was discussed. Purchase of epipens was not agreed as Dr Watson advised that provision of epipens was not required. Other proposed additions (sugary food items and instant ice packs) were approved. Action KB

6. DNA's July

The correlation between the increase in DNAs and the reduction in SMS appointment reminder messages has been referred to County Cllr Ken Bamford. A meeting is being proposed to discuss this further.

7. Home Visit support - NB

It was confirmed it had been very quiet.

8. Dementia Group Support - NB

See AOB

9. Forward Planning

It was agreed to remove this as a standing item.

10. Foston Neighbours.

Local support continues via the breakfast club and lunches and the recent Dementia Group party.

It has been decided to introduce an application for volunteers in order that contact information can be obtained. A register of the training completed by volunteers is to be established.

The number of PPG members was discussed along with whether it was felt there was enough representation from local villages. It was agreed that the current level of volunteers is acceptable.

11. Pop Up Banner



AT advised that the cost of the banner is £70.20 without artwork. The purchase was approved. It was agreed that LKS is to be asked to design the artwork and take this forward. It was suggested and agreed to obtain an additional banner for the Well-being Walks. Action LKS

12. Treasurer's Report

The bank account is open, and SB and MG have full online access.

A financial summary was provided:

Bank balance £1591.01, Pretty Cash £65.00 TOTAL £1656.01

It was suggested that funds received by Long Bennington Charities for the Dementia Group are diverted from the surgery account to the PPG bank account. NB to discuss this with LKS

It was suggested and agreed that KB is added as a signatory on the PPG bank account. Action SB

13. Macmillan Coffee Morning 25th September

See item 4

14. DBS checks for PPG members.

ER advised that Foston Neighbours have an account set up with Ucheck. It was agreed LKS can investigate a separate account on behalf of the surgery. Details of current certification held for PPG members are to be brought to the next meeting for discussion. Action LKS

15. Equipment Amnesty.

Geoff Fearn has agreed to store the collected items for collection by Millbrook. It was agreed that 18th November is to be the amnesty day and the Medical Centre is to be the Long Bennington collection point. Other villages will have local collection points. A poster is to be designed for local advertising. Action LKS

Any other business:

KB mentioned that the Dementia Group party was a huge success. There was a professional singer encouraging singing and dancing.



It was noted ER was nominated for an award via SKDC and a certificate has been received acknowledging her community support/volunteering.

Meeting closed at 11.00am

DONM: Wednesday 23rd September 2026 at 10.00am.

Actions :

1. PPG Accounts audit – volunteer to be sought. ACTION JE
2. Well-being Walks – to approach The Reindeer or The Royal Oak at the end of the summer to discuss availability of refreshments following the walks. JE/KB/JL
3. Feedback of the General Practice Patient Survey. LKS offered to share the information. Action LKS
4. Macmillan Coffee Morning - AT to liaise with Sandra re further arrangements. Action AT.
5. Macmillan Coffee Morning - Lu Baker to be contacted for cake donation. Action JE
6. Well-being Walks first aid kit - agreed additional items to be purchased. Action KB
7. Pop Up Banner - it was agreed that LKS is to provide artwork for two banners and take this forward. Action LKS
8. Bank Account - To consider diversion of funds received by Long Bennington Charities, for the Dementia Group, from the surgery account to the PPG bank account. Action NB/LKS
9. Bank Account - Addition of KB as signatory on the PPG bank account. Action SB
10. DBS checks - LKS to investigate setting up Ucheck account on behalf of the surgery. Details of current certification held for PPG members are to be brought to the next meeting for discussion. Action LKS
11. Equipment Amnesty - an advertising poster is to be designed. Action LKS